

MEETING MINUTES

AUTOMOBILE THEFT PREVENTION AUTHORITY (ATPA) BOARD MEETING

December 4, 2019

Michigan State Police (MSP) Headquarters
7150 Harris Drive
Dimondale, Michigan 48821

BOARD MEMBERS PRESENT:

Mr. Shawn Sible, Chair
Chief Curtis Caid, Vice Chair
Undersheriff Daniel Pfannes
Ms. Lori Davis
Mr. Mike Thompson
Mr. Gene Adamczyk
Mr. Bill Patterson

ATPA STAFF PRESENT:

Mr. Tim Bailor, Program Coordinator
Ms. Sandy Long, Financial Specialist

VISITORS PRESENT:

Insp. Mike Johnson, MSP, Grants and Community Services Division
Ms. Nancy Becker Bennett, MSP, Grants and Community Services Division

1. CALL TO ORDER AND OPENING REMARKS

The meeting of the ATPA Board of Directors was called to order by Mr. Sible at 1:32 p.m.

2. READING OF THE ANTI-TRUST STATEMENT

Mr. Sible read the anti-trust statement.

3. APPROVAL OF MINUTES – October 1, 2019, Board Meeting

After confirming there were no comments regarding the October 1, 2019, minutes, Mr. Sible requested a motion to accept the minutes. Mr. Thompson moved to approve the minutes and Undersheriff Pfannes seconded the motion. Mr. Sible called for a vote and the minutes were unanimously approved.

4. ADDITIONS TO THE AGENDA

Mr. Sible inquired if anyone had additions to the agenda. Undersheriff Pfannes requested that the nomination of vice chair be added to new business. Inspector Johnson requested the Michigan State University (MSU) marketing opportunity presentation be given prior to the budget update. There were no concerns from the board with these requests.

5. OLD BUSINESS

Marketing Opportunity with MSU: ATPA staff were provided information and costs for a potential marketing campaign from MSU. Mr. Shawn Turner, a Professor of Practice in the College of Communication Arts and Sciences at MSU, put together a proposal for the ATPA board to review.

Mr. Turner presented the information requested, along with options on how this campaign could help decrease auto owner apathy in Michigan. After a short discussion and some questions from board members, Mr. Turner was excused from the board meeting.

After the board discussed the marketing concept, Mr. Helmkamp was tasked to identify and compile data on the top three methods of auto theft in Michigan as well as other states. The information from Mr. Helmkamp will assist the board in determining if they decide to proceed with MSU's proposal.

6. ATPA BUDGET UPDATE

Ms. Long gave an update on the ATPA fiscal year (FY) 2019 budget detail, as well as the proposed ATPA FY 2020 budget. The first section detailed the projected final FY 2019 revenue and expenditures and the second section gave a projection of the next FY budget, including the projected carry-forward into FY 2021.

After a short discussion, Mr. Adamczyk asked for a motion to accept the current budget as presented. Mr. Adamczyk moved to approve the budget as presented and Mr. Thompson seconded the motion. Mr. Sible called for a vote and the current budget was unanimously approved.

7. OLD BUSINESS (continued)

ATPA Executive Director Position Update: Undersheriff Pfannes shared a final draft of the document requesting clarification from the Attorney General's Office on the management of the executive director's position. The board took time to review the document. It was suggested that a cover letter be attached with the letter, including all board members signatures. Undersheriff Pfannes will have the document prepared on ATPA letterhead. Mr. Bailor will acquire all required signatures and return the document to Undersheriff Pfannes for submission to the Attorney General's Office.

Chief Caid requested a motion to accept the document as drafted for review by the Attorney General's Office with the addition of a board signed cover letter. Mr. Thompson moved to approve the document and cover letter as stated and Mr. Patterson seconded the motion. Mr. Sible called for a vote and the motion was unanimously approved.

Survey Results of Nationwide ATPAs: The board had requested information on the makeup of the ATPAs in other states. Mr. Bailor gave a brief overview on the number of employees, the state offices in which the ATPAs reside (state office, law enforcement office, or private office), and the number of employees and grantees funded.

8. NEW BUSINESS

Funding Michigan Department of State (MDOS) Investigators: Mr. Bailor brought to the board's attention that there has been a request from the Macomb Auto Theft Squad (MATS) to add an MDOS investigator to its team. In reviewing this request, it was noted that the MDOS investigator is not managed within the auto theft team structure and that all work is being managed by MDOS. The ATPA contract states that all members of the grant funded team will devote 100 percent of their time to auto theft work. The board requested staff to notify MDOS and set up a meeting with them to discuss the situation. If there is not enough work to keep the MDOS investigator occupied on auto theft issues, then it may be possible to have the individual assist all ATPA-funded auto theft teams. After this issue is discussed with MDOS, the ATPA staff will provide an update to the board so a decision can be made on how to fund MDOS investigators moving forward.

Nomination of New Vice Chair: Undersheriff Pfannes requested that a new vice chair be nominated to the ATPA Board of Directors.

After a short discussion, Undersheriff Pfannes asked for a motion to reinstate Chief Caid as the vice chair to the ATPA Board of Directors for the next term. Mr. Thompson moved to close the nomination and Ms. Davis seconded the motion. Mr. Sible called for a vote and the nomination of Chief Caid to vice chair was unanimously approved.

9. PUBLIC COMMENT

No public comment.

10. NEXT MEETING

The next ATPA Board Meeting will be February 27, 2020, at 1:30 p.m. at the Michigan State Police Headquarters, 7150 Harris Drive, Dimondale, Michigan 48821.

11. ADJOURNMENT

Mr. Sible requested a motion to adjourn. Mr. Adamczyk moved to adjourn, and Ms. Davis seconded the motion. Mr. Sible called for a vote. The motion was unanimously approved, and the meeting was adjourned at 3:35 p.m.

APPROVED:


Insp. Mike Johnson, ATPA Executive Director (Acting)